



**DEPARTMENT OF THE AIR FORCE
90TH MISSILE WING (AFGSC)**

MEMORANDUM FOR 90 SFS/S5B

FROM:

LAST, FIRST	RANK	DOD ID#	UNIT	CONTACT #

SUBJECT: Pre-Note for Base Fitness Determination/Pass Issuance

1. I will be sponsoring the following individuals onto Francis E. Warren AFB. I understand my responsibilities as a sponsor and will not violate any instructions established by the Installation Commander. Failure to comply may result in loss of sponsorship privileges.

LAST, FIRST	DOB	DL/Passport/State ID #	STATE

Location of Visit	First Day of Visit	Last Day of Visit (not to exceed 60 days)

SUN	MON	TUE	WED	THUR	FRI	SAT	HOURS (24 hrs/Other i.e. 0700 - 1600)

2. By signing this form, digitally or in ink, you will not be required to accompany your visitor to receive their pass. If you cannot digitally sign, print/sign and bring the completed form to the VCC at least 3-days prior to the first day of the visit.

X

First M. Last	Rank	Affiliation
Sponsor		

S5B Only	Verified	Initials	NCIC	Initials

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